

Wisconsin Fast Forward (WFF) Pre-Award Risk Assessment

This form must be completed and submitted with the grant application. DWD will use responses to assess the applicant organization's ability to manage grant funds successfully and appropriately. If a grant is awarded, DWD may implement measures to ensure the integrity of grant funds (for example, establishing additional contractual provisions and monitoring procedures) based on the responses provided.

Legal Business Name:

FEIN:

Organization Background

1. In what year was your organization established? What is your organization's primary product or service?

2. Please provide ownership details. For privately held companies, list the names of all owners with ownership greater than 5%. For publicly traded companies, list the names of all shareholders with ownership interest more than 20%. If not applicable, enter "None."

3. List the names of parent, subsidiary, or other organizations which share common ownership (i.e., more than 50% ownership interest) with your organization. If not applicable, enter "None."

4. List the names of the members of your organization's governing board. If not applicable, enter "None."

5. Explain if your organization is undergoing a merger or acquisition with another company, or if you anticipate doing so within the next 12 months. If not applicable, enter "None."

6. List the name(s) and position(s)/title(s) of any key or senior management member(s) of your organization that are Public Officials. If not applicable, enter "None."

7. Explain the nature of any significant changes in ownership, key personnel, or contracted accounting provider in the last two years (e.g. Controller, Executive Director, Accounting Manager, Program Manager, etc.). If not applicable, enter "None."

8. Provide the website address for your organization. If not applicable, enter "None."

WFF Pre-Award Risk Assessment, continued

Financial Capacity

9. Describe any significant changes in accounting systems and practices at your organization occurring in the last year. If not applicable, enter "None."

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10. Describe the circumstances if your organization, or any owner, subsidiary, or affiliate have been involved in bankruptcy or insolvency proceedings, or face any pending proceedings. If not applicable, enter "None."

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11. Can your accounting system do the following? Yes No

Differentiate WFF grant revenues and expenditures from other transactions	x <input type="checkbox"/>	<input type="checkbox"/>
Record revenues and expenditures by specific budget cost categories (such as those included in your WFF approved budget)	x <input type="checkbox"/>	<input type="checkbox"/>
Report time and effort for employees who charge to WFF grants/cost centers (if applicable)	x <input type="checkbox"/>	<input type="checkbox"/>
Assign costs between reimbursement and match expenditures	x <input type="checkbox"/>	<input type="checkbox"/>

Grant Administration Yes No

12. Has the applicant organization received state or federal grants? x

If so, please disclose the names and details of the three most recent state or federal grants.

13. GRANT 1

Project Title	XYZ Project				
Granting Agency	DWD				
Contact Information	John Smith				
Award Amount	\$25000	Timeframe	2/2022-3/2023	Grant Status	Closed-Completed

*Grant Status: Active, Closed-Completed, Closed-Withdrawn, Closed-Terminated

14. GRANT 2

Project Title					
Granting Agency					
Contact Information					
Award Amount	\$	Timeframe		Grant Status	

*Grant Status: Active, Closed-Completed, Closed-Withdrawn, Closed-Terminated

15. GRANT 3

Project Title					
Granting Agency					
Contact Information					
Award Amount	\$	Timeframe		Grant Status	

*Grant Status: Active, Closed-Completed, Closed-Withdrawn, Closed-Terminated

WFF Pre-Award Risk Assessment, continued

Legal and Regulatory Compliance

16. If you, any key employee, or senior management member of your organization has ever been charged with or convicted of a felony, or any other state or federal crime(s) involving fraud or misconduct, please list name(s) and charges. If not applicable, enter "None."

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17. Describe any outstanding or concluded litigation, civil, criminal, or administrative proceedings to which your organization is, or was, a party during the last seven years. If not applicable, enter "None" in each column.

Parties	Nature of Claim	Case Number	Date and Method Commenced	Amount of Damages Sought/Paid	Disposition

18. Disclose any pending, threatened, or concluded governmental violations, investigations, proceedings, and/or arbitrations, occurring during the last five years that involve your organization, any officer, or director acting in their capacity on behalf of your organization. If not applicable, enter "None."

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19. Describe the circumstances if your organization has any compliance issues related to payment of federal and/or state taxes. If not applicable, enter "None."

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Please review and certify that you are familiar with the WFF grant administrative requirements included at http://wisconsinfastforward.com/pdf/eligibility_requirement_guidelines.pdf

I certify that I have read and understand the WFF grant requirements.

Due Diligence Checklist

All applicants are required to complete the Risk Assessment Form and Due Diligence Checklist. Applicants are strongly encouraged to verify that there are no unresolved issues in these areas prior to submitting the application. Applicants may be automatically disqualified and applications may not be scored if "Yes" is selected in response to any of the items below:

	Yes	No
Within the last 24 months, the Applicant has been required to provide a Worker Adjustment and Retraining Notification (WARN) notice under 29 U.S.C. § 2101 et seq., or a notice under Wisconsin's Business Closing and Mass Layoff Law, Wis. Stat. § 109.07, found here: https://dwd.wisconsin.gov/dislocatedworker/warn/	<input type="checkbox"/>	<input checked="" type="checkbox"/>
The Applicant has been found to have violated the Unemployment Compensation laws, Wis. Stat. ch. 108, within the last 24 months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
The Applicant has been found to have violated the Worker's Compensation Act, Wis. Stat. ch. 102, within the last 24 months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
The Applicant is on the Department of Administration's list of vendors who are not in compliance with Wis. Stat. § 77.66, found at: http://vendornet.state.wi.us/vendornet/wocc/CertList.pdf , unless they demonstrate that they have come into compliance since the last posting date of the list.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If the Applicant is a corporation, the Applicant's status is not "registered" or otherwise in good standing with the Department of Financial Institutions, as listed here: https://www.wdfi.org/apps/CorpSearch/Search.aspx	<input type="checkbox"/>	<input checked="" type="checkbox"/>
The Applicant has violated the Wisconsin Fair Employment Act, Wis. Stat. § 111.31 et seq., or employment regulations under Wis. Stat. ch. 103 within the last 24 months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
The Applicant is listed as ineligible on the Department of Administration's Wisconsin Office of Contract Compliance Vendor Directory, found here: http://vendornet.state.wi.us/vendornet/wocc/wocceli1.xls	<input type="checkbox"/>	<input checked="" type="checkbox"/>
The Applicant is listed as a delinquent taxpayer with the Wisconsin Department of Revenue, found here: https://www.revenue.wi.gov/Pages/DelqList/DelqSearch.aspx	<input type="checkbox"/>	<input checked="" type="checkbox"/>
The Applicant has been in operation less than 24 months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If the Applicant answered "yes" to any of the above, please provide a detailed explanation of the reasons why the answer is not "no."

**Expanded Wisconsin Fast Forward Grant Application
Advanced Manufacturing Technical Education Equipment Grants**

To apply for the Expanded Wisconsin Fast Forward Grant, either complete this application using **Microsoft Word** or export your completed application form to Microsoft Word format (.doc or .docx). *Note: Google docs or links, scanned .pdfs, .pdfs, or image format (.png, .jpg, .tif) versions of this form are not accepted.*

To submit, email the application form and supporting documents to WisconsinFastForward@dwd.wisconsin.gov by **3 pm CST on December 8, 2022. Incomplete or late submissions are not accepted.**

PROJECT OVERVIEW

Applicant School District Name:		Wisconsin Best Tech Ed Teachers			
Application Writer Name:		Barb Bauer		Email:	bauerb@uwstout.edu
Project Name:	Get me some money by writing an awesome grant!				
Brief Project Description (100 words or less):	Wisconsin Best tech ed teachers are requesting a fast forward grant for the purchase of the AI mind. Our school is committed to building a program that will influence young students to become workforce ready as well as a committed citizen in our community. The purchase of the AI (artificial intelligence) mind, will allow us to upgrade our current lab models. Furthermore, it allows for development of a new mind that sees the importance of education and industry.				
Project Start Date:	Grant Contract Execution Date		Project End Date:	March 31, 2025	
Select Advanced Manufacturing Field(s) equipment will support:	<input checked="" type="checkbox"/> Smart Manufacturing	<input type="checkbox"/> Additive Manufacturing	<input type="checkbox"/> Machining and Controls	<input checked="" type="checkbox"/> Robotics	<input checked="" type="checkbox"/> Photonics
	<input type="checkbox"/> Digital Manufacturing and Design	<input type="checkbox"/> Materials and Composites	<input checked="" type="checkbox"/> Electronics	<input type="checkbox"/> Healthcare and Medicine	<input type="checkbox"/> Bioenergy
	<input type="checkbox"/> Chemical and Thermal Processes	<input type="checkbox"/> Biotechnology	<input type="checkbox"/> Bioproducts	<input type="checkbox"/> Biomufacturing	
Total count of students using new equipment during the project period:				75 estimate	
WFF \$ Request:	\$50,000.00	+ Match (2X WFF \$ Request):	\$100,000.	= Total Project Cost:	\$150,000.

Applicant Project Director (must be a school district employee)

Name:	Frenk Lloyd Right				
Title:	Director of Student Success				
Address:	Brightest mind lane				
City	Utopia			ZIP:	
Phone:	xxx-xxx-xxxx		Email:	youremail@your school address	

Applicant Fiscal Agent (must be a school district employee)

Name:	Money Bags				
Title:	I love numbers and that's why I am the fiscal manager				
Address:	Xxx Stout Lane				
City	Jetson City			ZIP:	
Phone:	XXX-XXX-XXXX		Email:	Your email @school address	

**Expanded Wisconsin Fast Forward Grant Application
Technical Education Equipment Grants**

BUDGET

Fund requests must range from \$5,000 to \$50,000. Matching funds equal to 200% of WFF requested funds is required.

Budget Line Items		A Requested WFF Funds	B (Should be 2*A) Match	A + B Total Project \$
1	Equipment (including software)	\$50,000.00	\$100,000.00	\$150,000.00
2	Instructional Materials	\$0.00	\$0.00	\$0.00
3	Equipment Installation (if not included with purchase)	\$0.00	\$0.00	\$0.00
4	Minor Renovations (Match only, limited to 20% of total Requested WFF Funds)		\$0.00	\$0.00
Total		\$50,000.00	\$100,000.00	\$150,000.00

BUDGET DETAIL

For each expense in the Budget Table, provide a detailed description and an itemized cost breakdown for each budget amount included in Requested WFF Funds and Match:

- The dollar amounts for each described item must equal the dollar amounts entered in the Budget Table.
- The Match Detail must include the name(s) of the match source(s)/donor(s) AND either the Cash Match dollar amount OR the dollar value (determined by donor) of donated equipment that is provided by the source(s)/donor(s).

Equipment

*Note: A vendor quote documenting the cost of the equipment to be purchased with WFF funds and/or Match funds **must** be emailed with your application.*

For each Advanced Manufacturing Equipment item that will be purchased, provide the item name, description, and an expense breakout (i.e., the total count of each item multiplied by the price per item, ___ # of items X \$ ___ per item = \$ Total Cost)

Requested Funds Detail:

The AI (artificial intelligence) mind 4.0 is the best product on the market. It is equipped to know which area to teach the students. It takes into account what has worked; welding, robotics, graphic arts, industry 2.0 and has the ability to see what future tech ed teachers need. If this was a real grant, I may write what type of equipment I want to buy, a FANUC, high speed welding robot, or skill boss, learning system. (your get the idea)

AI Mind 4.0 = \$50,000, quote attached

Match Detail:

\$25,000.00 from Mind company, quote attached
\$75,000 from Manufacturing SOS, quote attached

**Expanded Wisconsin Fast Forward Grant Application
Technical Education Equipment Grants**

Instructional Materials (Materials directly used or consumed by students during instruction activities)

For each type of Instructional Material that will be purchased, provide the Instructional Material name, purpose and/or need, material type (book, manual, lesson plan, consumable, etc.), and an expense breakout (i.e., the total count of each item multiplied by the price per item, ____ # of items X \$ ____ per item = \$ Total Cost)

Requested Funds Detail:

Fill out with information that you have from a bid or N/A.

Match Detail:

Fill in match detail or N/A.

Equipment Installation (if not included with purchase)

*Note: A vendor quote documenting the cost of the equipment installation to be purchased with WFF funds and/or Match funds **must** be submitted with your application.*

For all required Installation expenses, provide the equipment name, description of installation/name of installer, AND an expense breakout (i.e., the count of installation hours multiplied by the price per hour, ____ # of hours X \$ ____ per hour = \$ Total Cost) OR the quoted price for the installation.

Requested Funds Detail:

Fill out if you have installation-be sure to include the quotes. You may have N/A if there is no equipment installation.

Match Detail:

Fill out with supporting information or you may have N/A if there is no equipment installation.

Minor Renovations (Match only, limited to 20% of total WFF Requested Funds)

For each minor renovation that will be made to facilitate equipment operation, provide the renovation name, description, and an expense breakout (i.e., the count of renovation hours multiplied by the price per hour, ____ # of hours X \$ ____ per hour = \$ Total Cost) OR the quoted price for the renovation.

Match Detail:

If there is any renovation, be sure to fill this out or mark N/A.

**Expanded Wisconsin Fast Forward Grant Application
Technical Education Equipment Grants**

PROJECT PROPOSAL

Project Need-A complete grant application will address ALL questions!

- Describe the need for advanced manufacturing equipment, installation, and (if needed) minor facility renovations
- Describe how equipment acquisition will impact students, the school district, and employers
- Provide data, information, and/or examples to support the need and scope
- Describe sources of Match and provide a Letter of Commitment to document these sources of funds
- Provide any other details proposal evaluators should know about the project

Over the past few years, the Wisconsin has the best tech ed teachers school district has made significant investments and curriculum enhancements to our CTE and engineering course offerings. All with the support from our local industries, secondary institutions, and our local Chamber of Commerce. The primary goal of this grant is to support buying the best artificial mind that can help our students move from school to workforce and be a great citizen in our society.

As a baseline in how this grant will impact our region; the artificial mind will allow our students to take the theory of how the AI mind works to practice within the industries in our community. We believe this investment will help grow the areas of Industry 4.0 by at least 14%. We have defined this grant by looking at our mission and all of our partners. This AI mind will utilize what we have and allow us to develop new pathways within the industry. Industry 4.0. How we communicate with the tools used in industry.

Current class offerings have become stagnant, and the AI mind will allow our instructors to offer 2 new classes. *How to let the AI mind work* and *Using machines to get a high paying job*. We have worked with our secondary schools to define how we will track the improved performance of our students and how this filters into current industry.

Our match partners will be monies used from the Mind Company (\$25,000) and the majority from Manufacturing SOS (75,000). Those letters on intent are attached.

Expanded Wisconsin Fast Forward Grant Application Technical Education Equipment Grants

Partnerships and Match

- Describe how the project leverages new or existing partnerships with employers, local/regional economic development organizations, workforce development boards, and sources of non-state matching funds. Provide details of the amount of cash or In-Kind match that will be provided by private sector partners.
- Describe how the project impacts the local community and/or surrounding region and provide supporting data and examples.

This project has reinvigorated our partnerships with some of our manufacturing stakeholders in our town. Specifically, the Mind company and manufacturing sos, they have encouraged our school to keep advancing with our curriculum in the high schools. Mind company is committed to improving the advanced manufacturing curriculum at We have the best tech ed teachers high school. Each year Minds company will take 15 students through the Youth Apprenticeship program as well as provide training on their equipment. Our counseling team takes students and faculty to visit the labs in the Mind company. They are shown the relevant examples of growing our program using the AI mind.

The Youth Apprenticeship programs has helped our local industries in hiring our students out of high school. Also, opening their eyes to the many programs that are offered at the XYZ technical college. Opportunities for scholarship for the students come from both the Mind company and manufacturing SOS company.

Our school as also partnered with XYZ technical college in providing dual-enrollment credit opportunities and career pathways in the advanced manufacturing and STEM fields. Our hope is that these partnerships will spark and build a pipeline to the associate degree programs offered.

Any funds not covered by the Minds Company or manufacturing SOS will be covered by our school district.

Expanded Wisconsin Fast Forward Grant Application Technical Education Equipment Grants

Training Capacity

- Describe the value of project benefits to students, regional employers, regional training capacity, and the supply of skilled workers in advanced manufacturing fields.
- Describe the number of students that will be trained, number of courses offered, number of certifications, milestones, and expected outcomes.
- Describe how the plan, milestones, and outcomes will be monitored.

The Wisconsin Best Tech Ed teacher school district received \$250,000 through a referendum in 2013 that expanded our facility and equipment needs for our woods, metals, graphics and transportation area. District wide we had 250 students enrolled in all of our courses. We plan to implement the AI Mind trainers into our newly reimagined Industry 4.0 courses and beyond. These new courses will have an impact of at least 50 students within the first year.

Adding the additional AI sidekick will directly increase the number of students qualified to use the machines after taking the course *Using machines to get a high paying job*. Through this course students will earn level I, II and III certifications. These certifications are industry recognized and can be used in the student's future employment or to satisfy pre-requisites at XYZ technical college.

It is our goal to have 20 students earn these certifications in the first year. By the 2024-2025 school year, with additional investments and support from industry partners, we plan on reaching our target goal of 50 certifications within the 2nd year.

We plan for the installation and initial orientation for this project to be complete by Circle B and instructor training is available throughout the summer of 2023.

Expanded Wisconsin Fast Forward Grant Application Technical Education Equipment Grants

Builds on Proven Programs

- Describe any new curricula, certifications, and/or credit programs that will result from this project.
- Describe how the curriculum, equipment, and technology will continue to be used after the project is complete.
- Describe any collaborations that may improve future ability to address the training issue.

The newest curriculum items will come from the Google library and student certifications programs from Circle B. Our goal is to add new certification opportunities that will equip our students with necessary skills our industry and post-secondary programs demand.

We will continue to collaborate with our strong industry partners and post-secondary. In the future, students will have the opportunity to sequentially work through the different levels of credentials starting in high school and continuing with a variety of options at both XYZ tech college and ABC tech college. This initiative will allow us to provide students a wide range of career pathways, whether they choose to earn an industry credential and directly enter the workforce, earn transcripted credits through our post-secondary partners and further their education there or even if the student is on the 4-year university engineering path. We are simply providing them with the hands-on skills and knowledge of advanced technology.

In the future, we hope to involve CDE and LMO tech colleges in writing new curriculum and employer new certifications. These new certifications will be more advanced than the AI mind and maybe just be done by the snap of your fingers.

Expanded Wisconsin Fast Forward Grant Application Technical Education Equipment Grants

Sustainability

- Describe how the project builds on proven occupational skills training programs and demonstrates program sustainability
- Describe partnerships and financial support provided for the training program

Through this program, our students will gain a large number of technical skills for advanced manufacturing, including basic competencies like motor control, fluid power, electrical and mechanical to name a few. It will expose our students to the real-world applications. It builds off longstanding technology education practices to include evolving technologies being added the industrial facilities at a rapid pace.

Acquiring the AI mind will initiate our school in growing a number of high schools and technical colleges across Wisconsin by adopting the same competencies as defined by _____ (put what skills, SACA, Smart Devices, AWS, or whatever).

Local employees have been successful in these certifications.

To support a sustainable funding model, the Mind Company has promised \$10.00 for every participant in their professional development will go back to the school. Currently, there has been approximately 350 participants each quarter. This amount will be added to the yearly budget of \$25,000 from the school for use in this lab. (Commitment letters attached)

**Expanded Wisconsin Fast Forward Grant Application
Technical Education Equipment Grants**

LETTERS OF COMMITMENT, SUPPORT, AND MATCH

Email any letters of intent to support your proposal with your application form. Several partner/match letters may be combined into a single PDF document, if desired.

Partner: A project partner is any entity other than the applicant that is providing support for the project. For each project partner, submit a signed letter of commitment (on partner letterhead) that describes the partner's support in detail and confirms the partner's agreement to support the project.

Match:

- Match equal to 200 percent of the WFF funds requested is required.
- Match may be in the form of money or the monetary value of donated equipment that is contributed from private sources, the school district, or both.
- Cash or the cash value of donated equipment that is received by the applicant prior to grant award is not eligible as Match.
- For each source of Match, submit a signed letter of commitment (on source letterhead) that describes the source's contribution in detail and confirms their agreement for the contribution to be used in support of the project proposed in the application.
- Match must be received by the applicant or be available in the applicant's budget during the grant period. The two-year grant period extends from the grant contract execution date to the grant contract end date.

Certification: It is understood and agreed by the undersigned that:

1. By submitting this application, I certify that, to the best of my knowledge and belief, the information submitted is true and correct.
2. Application proposal will form the basis for any grant awarded and be incorporated by reference into a grant contract with DWD.
3. By submitting this application, I certify that the Applicant is not in default under the terms and conditions of any grant or loan agreements, leases, or financing arrangements with its other creditors.
4. By submitting this application, I certify that the Applicant has disclosed and will continue to disclose any occurrence or event that could have an adverse material impact on the project. Adverse material impact includes, but is not limited to, lawsuits, criminal or civil actions, bankruptcy proceedings, regulatory interventions or inadequate capital to complete the project.
5. Applicant understands this application and other materials submitted to OSD may constitute public records subject to disclosure under Wisconsin's Public Records Law, § 19.31 et. seq.
6. Applicant understands that submitting false or misleading information in connection with his/her application may result in the Applicant being found ineligible for grant assistance through the WFF program and, if the grant is awarded to the Applicant, may be a basis to terminate the grant.
7. I am fully authorized to execute and deliver this contract on behalf of the Applicant.

Name and title of the individual authorized to commit applicants to this agreement:

Name:		Initials:	
Title:		Date Signed:	
Phone:		Email:	